

ICLA Committee on Participation Grants

By-laws

Preamble

The establishment of the Participation Grants Committee was approved at the Executive Council of the AILC-ICLA at its meeting in Shenzhen, 27 July 2019. The by-laws of the Participation Grants Committee were approved by the Executive Council via email in March, 2022.

The Committee on Participation Grants (hereafter "the Committee") is an administrative committee established for the purpose of administering financial support to applicants, through travel grants to encourage participation of graduate students, early career researchers and tenured faculty members in ICLA activities, as well as through fee waivers or other means to provide financial assistance to scholars at these stages of their careers, so that they may attend the ICLA triennial Congresses.

Article 1

There will be a single category of grant; the sum will be dependent on availability of funds for that particular year; it will be disbursed to the largest possible number of awardees from among the following categories, based on evaluation of their accepted proposals:

1. Graduate students at any stage of their degree
2. Early career researchers
3. Senior scholars whose circumstances do not allow them to finance their participation

Article 2

The Committee will publicise the participation grants through its website and newsletters, and will also seek to collaborate with its member associations, by requesting space on their websites and in any membership or publicity material circulated by them, to create awareness about the facilities provided by ICLA to graduate student and early career scholars namely: subsidized registration at ICLA congresses, membership fee waiver for ICLA or the availability of Travel

Grants. ECARE and Participation Grants Committee members or representatives may participate in business sessions of conferences organised by national associations in order to present the opportunities offered by ICLA to students and early career researchers.

Article 3

The Committee is responsible to the Executive Council of the ICLA and will annually submit a formal account of its activities to the Executive Council, before its meeting. The Chairperson of the Committee is entitled to attend the meetings of the Executive Council of the ICLA as an observer.

The membership of the Committee shall be re-constituted after every election. It will consist of at least five members:

- the Chair of the Committee, appointed by the incoming President of the ICLA (his, her, or their name will be made public at the first meeting of the newly-elected Executive Council (henceforth called the “EC”);
- four members named by the incoming Chair of the Committee in consultation with the President of the Association.

In appointing members of the Committee, every effort should be made to ensure broad geographic representation. Members of the Committee should also have a broad familiarity with the history and structure of the ICLA. All members of the Committee, the Chair included, will be limited to serving two three-year terms.

Article 4

During the execution of its task, the Committee may seek the advice and guidance of the EC, of past officers of the Association (for historical memory) as well as other persons who may have particular expertise about matters relevant to the working of the Committee.

Article 5

The President of the Association or a person designated by the President may attend *ex officio* meetings of the Committee.

Article 6

Votes are decided by a simple majority. The quorum consists of half of the committee members plus one.

Article 7

The Executive Council of the Association has the right to dissolve the Committee.

Article 8

A motion to advise the Executive Council to alter or add to these by-laws must be made by at least two members of the Committee. Any change in the by-laws must be approved by the Executive Council of the Association.